Financial Affairs Information Systems Support

Creating an RSS feed notification in Google Chrome
To
Construction – Public Advertised Bids

Really Simple Syndication (RSS) is a way for content publishers to make news, blogs, and other content available to subscribers. You can add your favorite RSS Feeds as subscriptions in Microsoft Office Outlook 2007, your favorite web browser or your favorite RSS reader application.

How to add an RSS Feed using Google Chrome

1. Navigate to the “Construction – Public” portal that you are interested in receiving RSS updates from. For the purpose of this document we are interested in setting up an “Advertised Bids” notification from “The University of Alabama Construction – Public” portal site.

Enter https://construction-estus.fa.ua.edu/default.aspx in Google Chrome.

2. On “Advertised Bids” select “Actions” dropdown and select “View RSS Feed”.

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Enter https://construction-estus.fa.ua.edu/default.aspx in Google Chrome.
3. To subscribe to this RSS feed, you must have a reader. If you already have a reader, click the “Subscribe to this feed” link at the top of the page. If you do not have an RSS reader add-on installed in Google Chrome use https://chrome.google.com/webstore/detail/ealjoljnibpkcmidiaaoppjgdkcdob to install Slick RSS (a highly recommended RSS feed reader add-on for Chrome).

4. After getting to this page, click the ADD TO CHROME button.
5. A dialog box will open that confirms you wish to add the reader to Chrome. Click Add.

6. When the “Slick RSS” has been successfully installed, the Add to Chrome button clicked earlier will say “ADDED TO CHROME.”
7. To add a new feed to Slick RSS, click the icon on the upper right side of your toolbar. When you click the icon, the following page will open.

8. A new page will open. On this page, you will need to manually enter the Construction Public – Advertised Bids Feed. Name the feed, then copy and paste the following URL into the URL box:


   After you have added the information, click Add.
9. After you have clicked Add, click **Save** at the top right corner of the page.

10. To access your RSS feed, click the icon for Slick RSS on the toolbar beside the web address box. The following page will open, click the Advertised Bids tab on the left tool bar of the page to view the updates of the Construction – Public Advertised bids page.

11. Congratulations, you now have an icon on your Google Chrome Toolbar with your new RSS Feed for Construction Public Advertised Bids!